



SUNSHINE ROOF REPLACEMENT PROJECT
SAWS Solicitation No. B-23-002-FG
SAWS Job No. 23-0118

ADDENDUM NO. 1
March 3, 2023

To Bidder of Record:

This addendum, applicable to work referenced above, is an amendment to the bidding documents and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date in the space provided in the submitted bid proposal.

CHANGES TO THE SPECIFICATIONS

1. **INVITATION TO BIDDERS:** Remove and replace the 4th paragraph of the Invitation to Bidders with the following:

A **mandatory** pre-bid meeting and site visit will be held at **10:00 AM (CST) on March 10, 2023**, at the Sunshine Station/Sunshine Well Building (open fenced area/building), 1929 St. Cloud Street, San Antonio, Texas 78228. **Attendees should wear proper Personal Protective Equipment (PPE) during the site visit. This includes, but is not limited to hard hats, hearing protection, safety glasses, safety vests and steel-toed boots.** **Please be advised that under no circumstances shall any late or non-attendee(s) to the Mandatory Pre-Bid Meeting and Site Visit be allowed to submit a bid for the project.**

2. **INVITATION TO BIDDERS:** Remove and replace the 6th and 8th paragraph of the Invitation to Bidders with the following as the bid opening time has been updated.

Due to the COVID-19 emergency and to protect the health of the public, SAWS is implementing new procedures for the submission of bids. Bids will be received either Electronically or through Sealed bids, until **2:00 PM (CDT), March 27, 2023**. Electronic bids will be received via the secure SAWS FTP site. Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building, San Antonio, Texas 78212. See the Electronic Bid Opening Instructions attachment for additional information regarding an electronic bid submittal. Electronic bids shall be accompanied by a bid bond in an amount not less than five percent of the total bid price. (Or, if providing SAWS with a cashier's check or certified check in an amount not less than five percent of the total bid price, SAWS will request this within 24 hours from the apparent low bidder. Sealed bids must be accompanied by a cashier's check, certified check, or bid bond in an amount not less than five percent of the total bid price. Bids will then be publicly opened and read aloud by Contract Administration via WebEx.

If Bidders intend to submit bids electronically, Bidders will need to submit a request by **March 24, 2023 by 2:00 PM (CDT)** to receive access to the File Transfer Protocol (FTP) site

via email to florinda.gonzales@saws.org. Bidder's email requesting access to the FTP site shall provide the legal name of Bidder's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **March 24, 2023 by 2:00 PM (CDT)**.

3. **ELECTRONIC BID OPENING INSTRUCTIONS:** Remove and replace the 1st and 2nd paragraph of the Electronic Bid Opening Instructions with the following as the bid opening time has been updated.

In order to receive electronic bids for this project, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Bidders bidding as Prime Contractors will need to submit their request prior to **March 24, 2023 by 2:00 PM (CDT)** to receive access to the FTP site via email to florinda.gonzales@saws.org. Bidder's email shall provide the legal name of the Bidder's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **March 24, 2023 by 2:00 PM (CDT)**. Once a Bidder is approved for access, an email with a hyperlink to the FTP site and a unique password for the Bidder will be provided to the Bidder's email recipient.

Once access is received, Bidders may upload the required documents per the Bid Proposal checklist any time before **March 27, 2023 by 2:00 PM (CDT)**. Please ensure to allow sufficient time should Bidder's experience technical difficulties in uploading the required documents. No changes to the Bid nor bid price can be made once the Bid has been received by SAWS.

END OF ADDENDUM 1

This Addendum is two (2) pages in its entirety, with no attachments.